

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
September 19, 2016**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Eve Stapp, Ray Douglas and Frank Just. Also in attendance were Town Attorney Lee Phillips, Town Administrator/ Clerk Tina Darrah, Town Planner Ron Newman, Police Chief Joel Vice, Town Treasurer Kim Wittbrodt and Deputy Town Clerk Claudia Werner. Trustee Scott Dodge was not present for roll call.

AGENDA ADOPTION

Motion #1 by Trustee Douglas, seconded by Trustee Stapp, that the agenda be adopted as presented. Motion carried unanimously. (Trustee Dodge was not present.)

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. **APPROVAL OF MINUTES** – August 22, 2016
- B. **APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$53,316.65.

Motion #2 by Trustee Douglas, seconded by Trustee Stapp, that the consent agenda be adopted as presented. A roll call vote was taken: Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously. (Trustee Dodge was not present.)

CITIZEN COMMENTS

No citizen comments offered.

NEW BUSINESS

- A. Request from South Park High School cheer squad.

Shelby Goble, with the SPHS Cheer Squad, introduced herself to the Board and presented the proposal to allow the cheerleaders to paint 3' x 3' burro shoes on Town streets leading to the high school and the athletic complex. The proposed project is intended to enhance school and community spirit leading up to homecoming and if approved will be completed by Sunday, September 25th. Shelby's father, Jeff Goble, stated that he would be able to provide safety vests and adult supervision for the cheerleaders.

Police Chief Vice offered additional vests if they are needed for the project.

Motion #3 by Trustee Just, seconded by Trustee Douglas, to allow the SPHS cheer squad to paint burro shoes on Town streets. Motion carried unanimously. (Trustee Dodge was not present.)

Trustee Scott Dodge joined the meeting at 6:09 p.m.

- B. Proposal for water main permanent repair.

Public Works Director Mead provided a written memorandum outlining the project and explaining why the work is necessary, as well as providing a bid from RKR Inc in the amount of \$29,700.00 to complete the repairs. Trustee Just shared his knowledge of and insight regarding the repairs as Public Works Director Mead was not present at the meeting.

Motion #4 by Trustee Just, seconded by Trustee Douglas, to accept the proposal from RKR Inc and approve expenditures in the amount of \$29,700 for repairs to the water distribution system. A roll call vote was taken: Dodge – yes, Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

- C. Other new business

No other new business offered.

UNFINISHED BUSINESS

- A. Discussion – Ordinance Regarding Storage Containers in the UDC

Mayor Lane read the proposed ordinance and opened the discussion regarding proposed Ordinance No. 4-2016 relating to storage sheds. At the conclusion of the discussion, the Board directed staff to publish a public hearing for this ordinance on Monday, October 3rd at 6 p.m. at which time the Board will vote on adoption of this ordinance.

B. Other discussion items

Trustee Stapp inquired about the progress of the CNG repairs to be completed following their line installations. She noticed that Town staff was performing some of the repairs near her property. Town Treasurer Wittbrodt stated that staff's time and any materials used for these repairs has been billed back to CNG. An update regarding all CNG repairs will be forwarded to the Board when it is available.

STAFF AND COMMITTEE REPORTS

Town Administrator/ Clerk Darrah reported that she and Mayor Lane attended the CML District 4 meeting last week in Green Mountain Falls and Fairplay will host next year's meeting. CML has also asked Town Administrator/ Clerk Darrah to write an article for their December magazine, highlighting the Town of Fairplay's Property Improvement Incentive Program (PIIP). Trustee Just asked that staff insure that signs are placed in front of the properties that have received PIIP funds, indicating that the Town of Fairplay has provided funding for these projects. Trustee Just also suggested that Town staff let business owners know the dollar amount of PIIP funding that their business could qualify for.

Town Administrator/ Clerk Darrah also reported that South Park Plein Air Art Celebration was a huge success, resulting in 62% of the artwork created during the event being sold, with sales totaling \$21,950.

Administrator/ Clerk Darrah thanked Duane Thompson for his work in the visitor information center at Town Hall.

Police Chief Vice reported that the electronic speed signs have been installed and he will download the data collected and provide it in future staff reports. Chief Vice has been in contact with Derek Kopunec at the Riverside Inn and he is aware that his property is out of compliance with the Special Use Permit granted. Town Planner Newman has been working with Chief Vice on writing a formal letter to the Kopunecs, outlining in detail the items which are out of compliance. This formal letter should be mailed this week. Trustee Douglas expressed his concern over the SUP violations on the Kopunec property and is anxious to see the property brought into compliance. Attorney Phillips explained that the UDC clearly outlines the Town's recourse when a property owner does not comply with the terms of a SUP. Town Administrator/ Clerk Darrah suggested that the Kopunecs be notified that they shall have the property in compliance no later than September 28th or they will be put on the October 3rd agenda to answer to the Board.

Chief Vice provided the Board with an update regarding storage containers on properties where they are not permitted. He has delivered letters to three properties notifying them of their non-compliance with the UDC and has provided an example of his letter to the Board. Trustee Dodge suggested that a separate letter go to both the land owner and the tenant, where applicable, in such cases of non compliance.

Chief Vice also updated the Board regarding a notice to the owner of the Fairplay Grower, located at 600 Front Street, regarding necessary clean up of that property.

Lastly, Chief Vice informed the Board that his department has purchased an enclosed trailer for storage and transportation of their equipment used at the shooting range.

MAYOR AND TRUSTEE REPORTS

Trustees Just and Dodge asked to see Public Works produce a staff report showing an update on projects and including the budget vs. dollars spent on those projects. They also asked staff to keep the Board updated on crucial items. Town Administrator/ Clerk Darrah has asked staff to report on items listed in their department's work plan when providing staff reports to the Board.

Trustee Douglas stated that he spoke with Stephen Groome about the Plein Air event and he only had complimentary things to say.

Mayor Lane extended kudos to the staff and Board on another successful event season. He also reported that he will be attending the Mayor's Summit at CML this week.

Trustee Stapp commented on the excitement surrounding the Gold Rush filming near Fairplay. Town Administrator/ Clerk Darrah stated that the members of the crew that she has had contact with are enamored with Fairplay and have been enjoying their time here.

ADJOURNMENT

Mayor Lane, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:04 p.m.

Gabby Lane, Mayor

ATTEST:

Claudia Werner, Deputy Town Clerk